

NH Certificate of Authority Instructions

The State of New Hampshire Department of Safety requires all end users receiving motor vehicle records for New Hampshire drivers to complete a Certificate of Authority authorizing SambaSafety to procure motor vehicle records on behalf of the end-user. A Certificate of Authority is required for all end users (employer and insurance providers)/ The Certificate is required even if the end-user is purchasing an MVR (motor vehicle record) through a background screener or reseller.

- Copy and paste the text onto your company letterhead (see Certificate of Authority below)
- Print and sign.
- Email a copy of the signed Certificate to success@sambasafety.com
- SambaSafety will file the Certificate with the New Hampshire Department of Safety

Must be on customer letterhead

[Date]

[Customer Account Number]

Att: New Hampshire Department of Safety

To Whom it May Concern:

Safety Holdings, Inc. (d/b/a SambaSafety) is authorized by my company to act as agent in New Hampshire for the procurement of motor vehicle records. John Diana, SambaSafety General Counsel and Chief Compliance Officer, is authorized to receive records for SambaSafety.

This Certificate of Authority is valid for 1 year from the date hereof.

Best Regards,

Signature of director, officer, or branch manager for customer